



COMMISSION ON CORRECTIONAL PEACE OFFICER STANDARDS AND TRAINING

APPROVED

Curriculum Review Committee Minutes Wednesday, October 15, 2003 CPOST Headquarters Elk Grove, CA 95758

In Attendance:

Lt. Pietro DeSantis II, Committee Chairperson	Sgt. Linda Cantwell, ODT/CDC
Dr. Paul Bestolarides, Committee Member	Ms. Marilyn Galano, YATC
Ms. Mary Wakefield, Committee Member (A)	Mr. Rick Winistorfer, YATC
Ms. Paula French, CPOST, Committee Member	Ms. Kathleen Lofstrom, CDC/ODT
Ms. Alison Dwelle-Turner, CPOST Recorder	Mr. Gary Parks, YATC
Mr. Michael Jaime, ODT/CDC	Mr. Tom Rowe, CDC, Parole

Committee Member(s) Absent:

Mr. Doug Peterson, CPOST Executive Officer

I. Introductions

The Curriculum Review Committee meeting was held on Wednesday, October 15, 2003 at the Commission on Correctional Peace Officer Standards and Training (CPOST). The Committee Chairperson, Lt. DeSantis, and recorder, Alison Dwelle-Turner, were present. A quorum being present, the meeting was called to order at 9:10 am. Introductions followed.

II. Draft Minutes From Two Previous Meetings

Lt. DeSantis called for corrections to the minutes from the August 13, 2003 Curriculum Meetings; changes were made. Lt. DeSantis moved that the August be approved the motion was seconded and passed.

Lt. DeSantis called for corrections to the minutes from the September 10, 2003 Curriculum Meetings; changes were made. Lt. DeSantis moved that the September be approved the motion was seconded and passed.

III. Lesson Plan Reviews

CDC-SERGEANTS ACADEMY

Lt. DeSantis moved to recommend approval for the following lesson plan; motion was seconded. A vote was taken and the motion passed.

❖ Reviewing and Responding to Inmate Appeals

CDC IN-SERVICE TRAINING (IST)

Lt. DeSantis moved to recommend approval for the following lesson plan; motion was seconded. A vote was taken and the motion passed.

❖ **Investigative Employee and Staff Assistant**

CDC-Parole Academy

Lt. DeSantis moved to recommend approval for the following lesson plan; motion was seconded. A vote was taken and the motion passed.

❖ **Armstrong v. Davis: Board of Prison Terms Injunction**

DYA – Basic Academy

Lt. DeSantis moved to recommend approval for the following lesson plans; motion was seconded. A vote was taken and the motion passed.

❖ **Effective Interaction: Module I**

❖ **Suicide Prevention, Assessment, and Response (SPAR)**

IV. Corrections

Lt. DeSantis moved to recommend approval for the following lesson plans; motion was seconded. A vote was taken and the motion passed.

CDC- Parole Academy

❖ **9MM Transition**

DYA – Basic Academy

❖ **Discretionary Decision Making**

❖ **Force Options: Physical & Mechanical Restraints, Module I**

❖ **Infectious Diseases**

❖ **Laws of Evidence**

❖ **Mentoring**

❖ **Offender Grievance Procedure**

❖ **Peace Officer Bill of Rights (POBOR)**

❖ **Sexual Harassment Prevention**

❖ **Stress Reduction & Health Management**

❖ **Written Communication: Report Writing, Module II**

V. Other Business

CDC Modified Academy

Discussion surrounded the memo dated October 14, 2003, signed by Carlos Sanchez, CDC Assistant Deputy Director (A), regarding a modified academy for displaced youth correctional officers with an attached spreadsheet list of required classes. After discussion with DYA and CDC on the list of required classes and minimum course length hours, changes were identified that would be placed in a corrected memo and spreadsheet. The agreed upon changes include those lesson plans presented in the review conducted by Paula French, CRC Member from CPOST. The BCOA modified academy recommended for approval by the committee would be 328 hours (eight weeks and one day) in length. Lt. DeSantis and Dr. Bestolarides had to wait for the corrections to the memo and attached spreadsheet identifying all lesson plans to be included in the BCOA modified academy.

VI. Adjournment

The meeting recessed at 11:26 am until receipt of the corrected memo and spreadsheet regarding the BCOA modified academy issues.

October 16, 2003 the meeting reconvened at 12:00 pm to discuss the BCOA modified academy and agreed upon changes. Lt. DeSantis moved to recommend approval for the BCOA modified academy for staff laterally transferring from CYA to CDC; motion was seconded. A vote was taken and the motion passed.

The meeting adjourned at 12:15 pm October 16, 2003.

Alison Dwelle-Turner
CPOST Staff/Recorder